

# PAYMENT OPTIONS

**Full payment or payment arrangement is due  
September 1, 2019**

Late payments are subject to 5% late fee  
A \$30.00 charge will apply to NSF payments.

## **PAYMENT OPTION 1 – FULL PAYMENT EARLY DISCOUNT**

Full tuition payments dated and received **on or before July 31, 2019** are eligible for an early payment discount of \$75 dollars per full tuition student. Please deduct \$75 dollars per student from your invoice total. (DOES NOT APPLY TO BURSARY STUDENTS)

July 31, 2019 (or before)                      Invoice total - \$75 x # of students

## **PAYMENT OPTION 2 - TWO PAYMENTS (Cheque):**

A \$40.00 administration fee is applicable and must be applied to the September payment.

Please forward two posted dated cheques as follows:

September 1, 2019:                      Invoice total ÷ 2 + \$40  
February 1, 2020:                      Invoice total ÷ 2

## **PAYMENT OPTION 3 - TEN MONTHLY PAYMENTS** (Electronic funds or Cheque)

A \$60.00 administration fee is applicable and must be applied to September payment.

September 1, 2019:                      Invoice total ÷ 10 + \$60  
Oct 1, 2019 to June 1, 2020:                      Invoice total ÷ 10

To pay by electronic payment, please download the Authorization Form from the website, complete the form and submit it to the school **with a voided cheque**. Payments are taken on the first Friday of the month. A new form and voided cheque is required every year you choose to use electronic payment.

Please mail cheques/electronic funds forms to:

St Charles Catholic School  
331 St Charles St  
Winnipeg, MB R3K 1T9

**The mail will be checked daily**

**Questions/concerns please email [finance@stccs.ca](mailto:finance@stccs.ca)**