

St. Charles Catholic School
PAC Meeting
November 20, 2019

Start time: 7:04 PM

Call to order:

Lee-Anne Brewer (PAC Chair)

Prayer:

Lee-Anne Brewer

Review of Minutes from Last Meeting

All minutes are posted on the website (Parents/PAC)
Krystin De Luca will print agenda and meeting minutes prior to next meeting(s)

Adoption of minutes from Last Meeting

Nadia De Luca

Corrections/additions/omissions from Last Meeting

None noted

Call for Agenda Items:

Issues that are important to our parents and care givers are important to St. Charles. Your ideas and concerns are always welcomed and the PAC is the primary forum to address and discuss these issues. If you have a suggestion, issue, or complaint that you wish to discuss at an upcoming meeting, it is requested that you provide the Chair with basics of the issue in advance to enable a constructive discussion of all issues at the next meeting. Issues may be emailed to the PAC Chair at any time, but it is requested that you provide your name (so that you may be contacted if any additional information is required), the nature of the issue, why it is an issue for you, what you would propose as resolution, and why. Our goal is to discuss these issues in a thorough, open manner and to ensure that every issue is resolved in a manner understood by all, with a record of this discussion in the minutes for all to view.

2019 – 2020 PAC Members

**2019 - 2020
PAC MEMBERS**

Lee-Anne Brewer - Chair

Vice Chair – Jay-Cee Lavallee

Secretary – Krystin De Luca

Alanna VanBuren	Kristin Sidoryk	Robyn Powell
Anastasia Tertigka	Laura De Luca	Shauna Bailey
Andrew Slobodian	Lesley Page	Sheri Mosionier-Wiebe
Daisy Araneta	Martine Chambers	Shu Wang
Felipe Navarro	Monica Ruiz	Stevanna Navarro
Gary Wiebe	Nadia De Luca	Tamra Daye
Harley Piatkowski	Nikki Robert	Tanya Dohan
Jennifer Schoenberger	Patricia Sousa	Tess Bernacki
Joanne Esteban	Pauline Dawson	

All parents are encouraged to attend PAC meetings. They are generally held approximately four times a year. These meetings are open to all parents & guardians of students currently enrolled at St. Charles Catholic School. Please check the website & calendar for notification of upcoming meetings.

Classroom Reps and Community Service Events

Class	Community Event & Date	Name
KA	Shrove Tuesday – Feb 25	Alexandria Taylor
KL	Shrove Tuesday – Feb 25	Patricia Sousa & Harley Piatkowski
1	Gr 4 Bible Celebration – Oct 8 @ 6:30pm	Daisy Araneta & Joanne Esteban
1-2	Gr 4 Bible Celebration – Oct 8 @ 6:30pm	Laura DeLuca & Nikki Robert
2	Spring Staff Appreciation – Mar 26	Kristin Sidoryk
3	Kinder Grad – June 24 @ 10:00am	Monica Ruiz
3-4	Kinder Grad – June 24 @ 10:00am	Tania Dohan
4	Fall Staff Appreciation – Oct 24	Leslie Fogarty
5	Fall Staff Appreciation – Oct 24	Paula Warsaba-Lye
6	Spring Staff Appreciation – Mar 26	Nadia DeLuca
7B	Grade 8 Farewell – June 25 @ 7:00pm	Nicki Palmer-Jones
7D	Grade 8 Farewell – June 25 @ 7:00pm	Tess Bernacki
8	Grade 8 Farewell – June 26 @ 7:00pm	Krystin DeLuca

Upcoming Events

The Grade 4 Bible celebration is on October 8th at 6:30, hosted by the Grade 1-2 class (led by class reps Laura De Luca and Nikki Robert). The celebration will be held in the main gym, followed by refreshments in the cafeteria.

The Fall Staff appreciation will be held on October 24th, hosted by grades 4 and 5 (led by Leslie Fogarty and Paula Warsaba-Lye). This event falls in conjunction with parent teacher interviews. Make sure you register online for interview time slots.

The Kindergarten open house is scheduled for Tuesday Nov 26th. Spread the news about our St. Charles community!

The Christmas craft sale is scheduled for Saturday, November 30th at St. Paul's Apostle Church, 2400 Portage Avenue. It will be similar to past years, but this location is more accessible as it is one level. Plans are in the works!!! If you have any recommendations for potential vendors, please contact the front office or Jen Schoenberger. We need volunteers and remember to send in your vendor applications.

The ever-popular Bingo night is scheduled for Thursday, November 14th. Contact Tess Bernacki if you can help out! It is a great event that all students and parents love to attend. Don't miss out! Daycare will be available for smaller siblings if needed. Make sure you apply if needed as spaces fill up quickly.

Our annual Christmas concert is on Friday, December 6th at Our Lady of Perpetual Help Parish, 4588 Roblin Boulevard. Matinee performance is at 1:00 PM and the evening performance is at 7:30 PM. Volunteers are needed to help move equipment in the early morning at approximately 7am and at the end of night. The KofC are not using the risers over the weekend.

Review of Community Events

The book Fair during the week of October 21st was a great success. This event helped generate approximately \$3000 in funds for the school.

Tess Bernacki reported the family bingo night on November 14th was a great and generated approximately +\$6500 in funds for the school. All who attended and volunteered had a great time!

Volunteering

Please ensure if you are volunteering within the school you need to complete the child abuse check form. It can take several weeks to return.

Please remember to complete the VIP hours binder. Last year approximately 80 families had not filled in their volunteer hours. It is very time consuming to the office and volunteer coordinators to follow up to ensure all is recorded accurately. We love all the help and support from all and want to ensure you are recognized for your efforts.

Fundraising

Jen Schoenberger is the Christmas craft/market sale coordinator. There are approximately 46 vendors already signed up to participate. Check it out on Instagram (scsxmasmarket). The event is on November 30th at St. Paul the Apostle Church, 2400 Portage Avenue. Admission is free. Jen has approximately 25 volunteers to date. This number is sufficient, but the more the merrier! Updates will continue to be sent out to the families on Mrs. N's weekly emails. Email stcharlesmarket@gmail.com if you have any questions

Some of the exciting activities are as follows:

- Bake sale (we would love for parents to contribute/donate any baked goods). Please label and price out your goodies. Nut products are allowed, just please ensure labelled properly. Bring the baking/goodies to the school on Friday night, November 29th between 5:00 PM and 8:00 PM. There will be a table outside the cafeteria. Make sure to label Christmas craft/market sale.
- Chris Kringle ornaments will be sold. Parents and/or students can gift to whomever they choose.
- Jelly Bean photography will be taking photos. For \$20 (\$10 goes to the school) you will receive approximately 5 pictures.
- Santa Claus will be available from 10:00 AM to 1:00 PM
- Keira's Krusade
- Pancake breakfast
- 50/50 draw
- A plan is to sell Christmas market canvas bags to bring home all your purchased goodies, treats, and crafts etc.
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Email stcharlesmarket@gmail.com if you have any questions

Martine Chambers is the raffle ticket coordinator. Raffle tickets were distributed this past week. Parents had four opportunities to pick up their tickets in the front entrance outside the main gym and three emails were sent out as reminders.

It was noted that the raffle ticket fundraiser needs to be better communicated as it is not quite understood.

Twenty-five families have yet to pick up their tickets. The school cannot hand out the tickets at the beginning of the school year. Should we be more firm in the email reminders concerning ticket pick up times? Tickets need to be picked up by the end of the week. A suggestion was to include the tickets in the student report card envelopes. However, it was commented by a few PAC members that parents need to be more proactive and participate and be engaged in all school activities (this does not pertain to all families of course). We are a community and need to work together to ensure all our activities, events, and fundraising are a great success to not only our school, but for the students as well.

Parents need to sign that they have received their tickets. If tickets are not returned, the school needs to report these numbers under our permit conditions. Our lottery permit only allows for 200 booklets to be sold and there are 203 families in the school.

A concern was brought forth that we may not get all families paying for the tickets. We hope that not to be the case as it is a valuable fundraiser for the school.

Board Report

Our Board chair, Robin Powell, would like to emphasize our policies of a respectful workplace, given our passion for our children and school, be mindful and respectful when talking to our teachers and staff, be kind to others, to always ensure a safe workplace.

New business

Are there any plans for sustainability, waste management, and recycling? Yes, recycling occurs during school hours, in BASC, and in the photocopy room. Plans for recycling during evening events is in the works. Of course, there is always room for improvement.

Academy Kids Daycare (AKD) has a zero-waste policy. Can our school look at implementing these same policies?

The school parking lot continues to be an issue. The issues do not seem to get resolved. A recommendation is to hand out a map with routing directions for in and out traffic flow at beginning of school year with all other documents/forms.

The next PAC meeting is scheduled for February 19th at 7:00 PM (this is subject to change).

Meeting adjourned at 7:15 PM

