

**St. Charles Catholic School**  
**PAC Meeting (via Zoom call)**  
**September 24, 2020**

**Start time: 7:05 PM**

**Call to order:**

Lee-Anne Brewer (PAC Chair)

**Prayer:**

Lee-Anne Brewer

**Review of Minutes from Last Meeting**

Minutes from the last meeting were not posted on website. Lee-Anne will post them shortly.

Due to COVID, the last meeting of the 2019/20 school year was cancelled, as a result the elections were not completed.

**COVID Updates**

This is not a PAC level discussion. If you have any questions and need clarifications on any updates, please contact the office and Mrs. Narynski for information. These discussions will be kept as a centralized administrative response to COVID.

Flexibility will be the key this year. Unfortunately, many school events are questionable at best. Depending on provincial officials and what the government decides, scheduling and instructional plans may change on a very short notice. We are all doing our best to prepare for these situations as they arise and what is important is that we do what is best for the students and the school. Administration would like the parents to remain outside of the school as much as possible, unless there are scheduled appointments. Actual pickup and volunteering will not be changing anytime soon, not likely this year, but the school will continually re-evaluate on a go forward basis.

If there are any questions and/or issues that require further information or clarification, Lee-Anne will take these comments to the school board. Further information would be emailed out, especially if it effects a larger mass of parents and students. This information would also be included in Mrs. Narynski's weekly update.

**Agenda Item**

- The drop off loop construction was scheduled to commence in the last few weeks; however, the school needed to complete a few forms and are now waiting on the city's final approval to begin construction. Hopefully with not having to enter the school at

drop off, this will reduce and/or resolve the parking lot issues that have been occurring over the last few years.

## **Fundraising**

There was a question brought forward last year on the selling of chocolates and the size of the chocolates. The school did research other chocolate suppliers, but it was found there was not any options that were comparable, especially concerning selection options, price point, and nut-free options. Therefore, it was decided to stay with World's Famous for this year.

Today was pick up for chocolates and the raffle tickets. Please spread the word and remind other parents. If you were unable to pick up these items today, you can pick up this Saturday between 2PM – 5PM right outside the front doors.

Question from Monica: Purdy's in Polo Park now has fundraising options. It is believed approximately 50% of the funds can be made for the school. The office did receive an email on this option, however, given that our chocolates came late, the school did not believe it was beneficial to have two chocolate fundraisers back-to-back. Purdy's will potentially be reviewed for Valentine's Day, Easter, or for next year.

No chocolate sales at the parishes this year.

It was mentioned that door-to-door sales are not encouraged this year.

The school is looking at Shelmerdine's for Christmas fundraising – poinsettia's, garland, etc. You would receive a gift card and then pick up your items direct at Shelmerdine's.

There have been discussions on returning to the gift card fundraiser, with limiting the denominations and amount of choices. Robyn Powell mentioned rolling the gift cards on a month to month basis. Once a month you order your gift cards and once a month you receive your gift cards. By rolling on a month to month basis, the school can make a decent profit margin. If anyone is interested in organizing this fundraiser, please contact Lee-Anne to discuss.

Please email [fundraising@stccs.ca](mailto:fundraising@stccs.ca) for any fundraising ideas that do not involve any social gathering. We will have to be creative this year with our ideas. Any ideas would need to encompass the following: do not involve social gatherings, parents in the school, or large numbers of individuals convening to organize. Is show and save a possibility?

The following events have unfortunately been cancelled:

- Bingo
- Fall craft sale
- Spring craft sale is tentative – it will be received in January

The golf tournament is still currently scheduled. Dinner will be dependent on the COVID situation and will be reviewed closer to the date.

Question from Nadia: Can bingo go virtual? Discuss with Tess Bernacki (our resident bingo guru!). Tess also ran a virtual bingo with the grade seven's last year – the students loved it, had tons of fun and it was a great success. Many fundraisers this year are occurring virtually. Lee-Anne will bring this up to the board. Things to consider: 50% of funds raised is from live auction ticket sales, how many can participate virtually at the same time, etc. Tanya Dohan, Anastasia Tertigka and Paula Warsaba-Lye can help out on the technical side of setting this up if it becomes an option. Would have to look at the logistics around communication and planning. Kinsman also has a YouTube channel.

The school's current platform supports approximately 100 individuals on a call.

Hot dog and pizza lunches: All hot lunch orders need to be individually packaged this year. This makes it very difficult for these volunteers to prepare the hot dog and pizza lunches every Wednesday. Domino's was approached to provide the pizza lunches, but we were informed they did not believe they would be able to provide and deliver in the manner required by the school. Pizza Hotline was also approached, but we have not heard back. Other possible options: Gondola, Chicken Chef, Pizza Hut, Subway Signature Pizza (the owners children attend SCCS). Tanya Dohan may have a contact at Signature Pizza. Ms. Furtani will take over lunches on Wednesday, at least for the month of October (at a minimum).

Hot dog lunches are a definite no go this year.

Subway is an option – they organize everything. We would take the student orders, put the orders on a master spreadsheet by classroom, each order is individually wrapped and Subway delivers with each student's name on their order. It is a bit more expensive and we would need to look at the profit margins. Nadia De Luca can look into getting more information on this lunch option.

### **New business**

This year homemade goods cannot be brought into the school for any special event, such as student birthdays. These items would need to be store bought, nut free, and individually packaged.

## Parent Advisory Committee (PAC)

It is our belief that schools must foster the spiritual, intellectual, physical, social and emotional development of all our students. Our school community has access to a vast knowledge base and expertise within our own families and parishes. The Parent Advisory Committee is committed to working closely with the Principal and Board of Directors to ensure this knowledge and expertise supports and enhances the best learning environment for our children.

**Chair: Lee-Anne Brewer**

**Vice Chair: Jay-Cee Lavallee**

**Secretary: Krystin De Luca**

Alanna Van Buren	Lisa Barr
Amanda Ryz	Maria Lourdes Custodio
Anastasia Tertigka	Martine Chambers
Anna Mae Clark	Michelle Barkley
Carlos Arcos	Monica Ruiz
CeeJay Boudreau	Monique Ferenc
Chelsea Ward	Monique Ferenc
Darraugh Sichewski	Nikki Robert
Dulce Santos	Nora Witkowski
Eva Mazgola	Pam Walker
Gary Wiebe	Patricia Sliwiany
Jay-Cee Lavallee	Paula Warsaba-Lye
Jen Schoenberger	Shauna Bailey
Kristin Sidoryk	Sheri Wiebe
Krystin DeLuca	Stacey Kulbacki
Laura DeLuca	Stevanna Navarro-Rey
Lee-Anne Brewer	Tanya Dohan
Lilly Brak? (not sure on last name)	Tess Bernacki
Lisa Barr	

## Classroom Community Events

Grade 1, 1/2 and 2	Bible Celebration	6-Oct-20
Grade 3, 3/4 and 4	Fall Staff Appreciation Lunth	22-Nov-20
KA and KL	Spring Staff Appreciation Lunch	April 25th, 2021
Grade 5 and 6	Kinder Grad	TBD
Grade 7, 8B and 8D	Grade Eight Grad	TBD

## **PAC events this year**

The following events are still currently scheduled:

- The Grade Four Bible Celebration. There will not be a gathering in the cafeteria and only treats will be provided to the students.
- The two staff appreciation lunches
- Kinder grad
- Grade eight grad
- Immunization day in the spring

Lee-Anne will review the events with Mrs. Narynski to ensure they are evenly balanced and then she will email each classroom rep for their event.

As the number of school events have decreased this year, it was decided to assign more than one classroom representative to each event.

For events that need treats for the students, it was thought to put it on permission click, gather the donation/student, the classroom rep would go out and purchase individually packaged items, and deliver to the school. This would assure a safe distribution to the students and alleviate each family having to drop off items at the school. Create a list of items, cost per item and let the parents know the total cost and what is required per student to fund. Parents are not required to donate, it is optional. Feedback on this idea is welcome.

For staff appreciation lunches, Athena Dinos' (finance individual on the school board) husband is a caterer and has previously provided the staff with individually packaged meals. It is a possibility of approaching him to do the same for the staff appreciation lunches. Donations would be collected from each class to cover the costs. Each meal would be delivered individually to each teacher. Any other suggestions would be welcomed.

Question mark events:

- Shrove Tuesday
- Catholic Schools Week

Any funds collected and not used for an event can be carried forward and applied to other future events.

What will the classroom rep hours be, given more representatives per event this year? The hours will remain at ten, as some events unfortunately may still need to be cancelled due to COVID. As well, school closure still looms.

The Next PAC meeting date is to be determined and will again be via zoom.

Meeting adjourned at 7:45 PM