

**St. Charles Catholic School**  
**PAC Meeting**  
**November 22, 2018**

**Start 7:03 PM**

**Call to order**

Lee-Anne Brewer (PAC Chair)

**Prayer**

Lee-Anne Brewer

**Adoption of Agenda**

Nadia De Luca; seconded by Martine Chambers

**Review and Adoption of Minutes from Last Meeting**

Janet Antoshko; seconded by Shauna Bailey

**Principal Report**

There is an MLA reception at the Legislature on November 29<sup>th</sup> for all independent schools. Each school is invited to bring one or two students. All attendees will discuss what the independent schools stand for and what we are all about. Mrs. Narynski will be accompanied by a Grade 7 & Grade Eight student. Our area MLA is Scott Fielding. Thirty nine separate MLA's will be in attendance.

There are currently sufficient volunteers to help set up for the December 7<sup>th</sup> Christmas concert. However, we are still in need for help on the cleanup. Thank you to all who volunteered. Students will only be bused to and from St. John XXIII for the afternoon concert. The families and/or guests are responsible for transporting their students in the evening. A note went out today with all concert information.

The staff is always very appreciative of the teacher appreciation luncheon. Thank you to all the parents.

**Fundraising**

**The Christmas Craft Fair** will be held on November 24<sup>th</sup> from 10AM to 3PM, with a pancake breakfast from 10AM to 1PM. Advertisements have been placed all over our local community. We are very excited to note that we have plenty of volunteers and all vendor tables are sold out! There will be 29 vendors in the main gym and 12 in the lower gym. Some of the attractions will be pictures with Santa and Mrs Klaus, a Shelmerdine's table, a Keira's Krusade table, a STCCS choir and violin performance, a bake sale, a 50/50 draw, and a hot chocolate bar with lots of condiment options!

It will be up to each vendor if they are accepting debit and/or credit card payments. You can always bring cash and/or a cheque book as payment options.

Kris Kringle Christmas ornaments will also be sold at the craft fair for \$5/each. They can be delivered to family and/or friends in the school, most likely the last week of school. Anyone can buy for whomever they wish! There are currently 140 ornaments available, and if there is a shortfall a list will be generated for those who would still like to buy. Ornaments can also be purchased after the craft sale by just emailing Jen or Leslie Schoenberger or Leslie Fogarty at [fundraising@stccs.ca](mailto:fundraising@stccs.ca).

The Santa photos will be emailed out.

Please have any baking delivered to the school by this coming Friday. There will be tables set up outside the cafeteria. If it contains nuts, please ensure it is appropriately labeled. Bake sale volunteers will be instructed to ask any students purchasing baking on their own if they have any allergies or dietary restrictions. They will ask questions to make sure all purchases are OK for the kids.

The deadline to submit all raffle tickets is November the 29<sup>th</sup>. Families have still not picked up all their booklets. Mrs. Narynski will send out a reminder in the weekly email blast.

## **Volunteers**

A few families who volunteered to help out in the October Book Fair Week did not get an email or any notification on volunteer opportunities. Nikki Robert will check with Nina McIntyre on the book fair volunteer lists. The book fair email was localized this year, that could have led to the issue. Volunteer lists will be reviewed for the Spring Book Fair week.

A question was posed to see if the school would establish a direct deposit for tuition payments. It was noted some tuition payments were not deposited for over a month and a half. Mrs. Narynski will review with the school's accountant, Athena.

It was also suggested that the school have hooks with clipboards outside the classrooms for sign up sheets, instead of taping the sheets to the walls. It is sometimes hard to write on the taped forms and they often get accidentally ripped off the walls. This is a manageable suggestion. Sign up sheets could also be placed on the downstairs PAC board.

Could the school use Sign Up Genius or Google Docs? Volunteers can sign up online and have their hours automatically tracked. This would be especially useful for the older year students as their parents do not always go upstairs.

## **New Business**

It was asked if jackets should be purchased for the staff school patrol leaders. It was deemed not feasible on a sizing and cost basis. The staff should be leaders to the students and dress appropriately for the weather. The staff can lead on proper outerwear winter attire.

There was mention of a concern on the younger students, in particular the kinders and grade ones, in getting dressed in a timely manner for recesses. Should they be allowed more time? These are issues and concerns that should be addressed directly with a student's respective classroom teacher. No younger year student should receive a late slip for being delayed in getting dressed and/or undressed.

Opting out of fundraising events needs to be better communicated on what an opt out for families includes. A few that opted out of all fundraising and preferred to submit a lump sum payment, did not realize they were still required to participate in the raffle ticket draw. It was suggested to coordinate dispersing the booklets with another community event as not all families are available to come on the

scheduled dates and times. It is important to note that due to lottery guidelines, all tickets need to be accounted for, with all info on sold and/or lost tickets, disclosed the Manitoba Liquor and Lotteries Commission. Ticket stubs and control sheets are maintained in the school office and the school will directly issue the cheque to the lucky winners.

It was asked if the custodial staff could better maintain the “smells” in the kinder washrooms and ensure a fully stocked supply of hand washing and spritzer supplies. The ultimate goal will be to redo these washrooms in the near future.

PAC also talked about group teacher Christmas gifts and how it works. It is not mandatory and each family can opt in or out at their discretion.

## **Chair Report**

Tess Bernacki (Bingo committee) sends her regrets for not being able to attend tonight’s meeting. The night was sold out with 177 guests, 25 volunteers, and 16 kids in babysitting care. Total funds raised was approximately \$5,060!! There were so many donations, we will be able to share with the musical and golf tournament baskets.

The book fair raised approximately \$3,369.62 in Book Fair credits!!

All events to date have been an incredible great success, with large attendance numbers, and well communicated to all the families. Thank you all to the class reps and parents for all you are doing. Keep up the great work!

Parking is still an issue and is continuously being reviewed. These are the various issues discussed:

- We all need to remind our families to talk to our students about looking both ways before crossing the street.
- Should the school have additional patrols/guards at Algiers and Gagnon? This is too dangerous of a role for a student. Could this be a parent volunteer opportunity?
- Should the school stagger start times? This has been reviewed but deemed too difficult as many families have numerous students across the various grade levels.
- Could the school have a loop patrol where students are taken out of the car without drop offs having to park?
- The School has reviewed drop of locations with the Winnipeg Police Department
- NO drop-offs or pick ups should be done in the bus loop
- It was reminded we are being allowed the use of the church parking lot, it is a privilege to be able to use it as we do not own it, it is owned by the church.
- What is the best answer to these issues? It is difficult to say, as long as we all know safety for our students and families is the first issue.
- Kudos went out to Mr. D as an awesome patrol supervisor.

The next meeting is scheduled for Wednesday, February 20<sup>th</sup> at 7PM in the cafeteria.

Meeting adjourned 8:05PM