



## Saint Charles Catholic School

February 20<sup>th</sup>, 2019

Dear Parents/Guardians,

St. Charles Catholic School believes that every child should have the option of benefiting from a Catholic education. Thanks to our tuition assistance program, supported by each of our five parishes, we are able to welcome families from all circumstances.

Families who may require financial assistance are encouraged to submit a tuition assistance application to the Principal. All applications are confidential.

Please note that tuition assistance applications are required on an annual basis, even for families currently receiving assistance. Materials that are required from all applicants are:

- a. A completed and signed Tuition Assistance (Bursary) Program form
- b. Current Tax Assessment
- c. \$100.00 re-registration fee or \$125.00 new registration fee (if not previously submitted).

New applicants are also required to include a copy of the student's baptismal certificate.

The Tuition Assistance (Bursary) Program application **must be received** in the office by **April 30, 2019**.

Please contact the school if you have any further questions or concerns.

Sincerely,

Tammy Narynski

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Saint Charles  
Catholic School

## ST. CHARLES CATHOLIC SCHOOL TUITION ASSISTANCE (BURSARY) PROGRAM

**School Year**

\_\_\_\_\_

**Student(s) - Name**

\_\_\_\_\_

**Parent/Guardian #1**

Name

\_\_\_\_\_

Occupation

\_\_\_\_\_

Employer

\_\_\_\_\_

Length of time

\_\_\_\_\_

**Parent/Guardian #2**

Name

\_\_\_\_\_

Occupation

\_\_\_\_\_

Employer

\_\_\_\_\_

Length of time

\_\_\_\_\_

**Number of Children under 16 years old**

\_\_\_\_\_

**Religious Affiliation**

Place of worship

Name

Address

\_\_\_\_\_

\_\_\_\_\_

Pastor/Minister/ Religious leader

Name

Address

\_\_\_\_\_

\_\_\_\_\_

Email

\_\_\_\_\_

\_\_\_\_\_

**Other Relevant Information**

\_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**For Office Use Only**

Date received \_\_\_\_\_

Baptismal Cert. \_\_\_\_\_

Rec'd. \_\_\_\_\_

On file \_\_\_\_\_

Tax Assessment rec'd \_\_\_\_\_

Date Reference request sent \_\_\_\_\_

Reference received \_\_\_\_\_

Amount approved \_\_\_\_\_

\$ \_\_\_\_\_

Date approval letter sent \_\_\_\_\_



**Saint Charles  
Catholic School**

## **TUITION ASSISTANCE (BURSARY) PROGRAM**

**Subject: Request for reference**

St. Charles Catholic School is a co-educational school, offering grades Kindergarten to 8. We welcome all children who can benefit from our mission "to offer a welcoming, co-educational environment committed to nurturing our children's gifts, challenging for excellence and helping them achieve their full God-given potential".

While our primary goal is providing Catholic education for families from our supporting Parishes, our student body has students from many diverse backgrounds and faiths who wish to grow in a safe and caring community.

St. Charles Catholic School provides financial assistance to parents/guardians for the education of their children. To ensure that each application for financial assistance is evaluated fairly, the Tuition Assistance (Bursary) Committee requests the information outlined below.

**All information provided will remain confidential.**

The following parents/guardians have provided your name as their Pastor/Minister/Religious Leader:

Please provide the following information for each:

<u>Name</u>	<u>Member</u> (Yes/No)	<u>Active</u> (Yes/No)	<u>Comments</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Signature \_\_\_\_\_

Your prompt reply is requested and your input is appreciated.

Sincerely,

The Financial Assistance (Bursary) Committee  
St. Charles Catholic School